

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

JANUARY 12, 2017

**ORGANIZATIONAL MEETING/SPECIAL MEETING 5:00 PM
CATHERINE D. MILLIGAN COMMUNITY ROOM**

OPENING OF THE MEETING – CALL TO ORDER

President Pro Tem – Dan Hare

ROLL CALL

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Shorter**

PLEDGE OF ALLEGIANCE – Dan Hare

RECESS TO EXECUTIVE SESSION

To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official 121.22 (G) (1)

Motion to convene executive session: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

MOMENT OF SILENCE

BOARD MEMBER COMMENTS IN HONOR OF JEROME KEARNS

ELECTION OF THE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2017
(ORC 3313.14)

A. Nominations

(If more than one person is nominated, the President Pro Tem shall publicly call the roll of the Board and ask the members to vote their choice. If only one person is nominated, a motion to close nominations, a second, and a vote by acclamation will elect the President.)

Nominator_____ Nominee_____

Nominator_____ Nominee_____

Motion to close nominations: _____; **2nd:** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Shorter**

President Pro Tem declares _____ **elected President of the Fairfield Board of Education for 2017**

B. Oath of Office for the President

C. President Pro Tem directs the Treasurer to acknowledge in the minutes that the oath has been given.

D. President presides from this point forward.

ELECTION OF THE VICE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2017 (ORC 3313.14)

A. Nominations (same procedure applies)

Nominator_____ Nominee_____

Nominator_____ Nominee_____

Motion to close nominations: _____; **2nd:** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Shorter**

President declares _____ **elected Vice President of the Fairfield Board of Education for 2017**

B. Oath of Office for the Vice President

C. President directs the Treasurer to acknowledge in the minutes that the oath has been given.

A. MOTION FOR THE APPOINTMENT OF A PUBLIC OFFICIAL

Appointment of _____ to serve as a Board of Education member effective January 12, 2017 through December 31, 2017, to fill the unexpired term due to the passing of Jerome Kearns.

Motion to appoint: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Shorter**

President declares motion _____.

B. Oath of Office for new Board Member

C. President directs the Treasurer to acknowledge in the minutes that the oath has been given.

NEW BUSINESS/BOARD RECOMMENDATIONS

A. Establish 2017 meeting dates, times and location (ORC 3313.15)

Suggestion:

Work Sessions: 1st Thursday of the month
6:30 P.M.
Fairfield Administration Building
Large Conference Room
4641 Bach Lane
(There will be no work session in July.)

Regular Sessions: 3rd Thursday of the month
6:30 P.M.
Fairfield Senior High School
Catherine D. Milligan Community Room
8800 Holden Blvd.

B. Consider establishment of a Board service fund for 2017 in the amount of \$9,942.00. (ORC 3315.15).

C. Recommend renewal and/or purchase of Position/Performance Bonds for Board Members, Superintendent, Assistant Superintendents, and Treasurer as required by Ohio Law in the amount of \$20,000.00 each.

D. Recommend approval of the following standing authorizations for 2017:

1. Authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the district.
2. Authorize the Treasurer to borrow short-term funds as needed for cash flow purposes.
3. Authorize the Treasurer to invest inactive funds whenever funds are available.
4. Authorize the Treasurer to modify appropriations and advance money from fund to fund as needed. Modifications must then be presented to the Board for approval.
5. Authorize the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition.
6. Authorize the Treasurer to utilize the legal firm of Dinsmore & Shohl when fiscal legal opinions are required.
7. Authorize the Treasurer to dispose of assets or property (not exceeding \$10,000 in value) that are no longer needed.

8. Authorize Superintendent or Designee to act as purchasing agent for the district to make purchases of supplies and/or services within the limits of the appropriation measure.
9. Authorize the Superintendent or Designee during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's office.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

10. Authorize the Superintendent or Designee, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's /Designee's acceptance.
11. Authorize the Director of Curriculum and Instruction, Assistant Superintendent, Director of Special Services and Director of Business Operations to approve professional day requests for certificated and classified employees for state meetings, workshops, and events in an amount not to exceed the limits in the Annual Appropriation, Board Policy, and negotiated contracts.
12. Authorize members of the Board to attend workshops, seminars and meetings for Professional Development and to benefit the academic and financial status of district.
13. Recommend that in accordance with Section 3313.26, ORC that the Board waive the reading of minutes from previous meetings.

E. Appointments to OSBA and City Committees

1. Legislative Liaison to OSBA/Federal Relations Network _____
2. Parks and Recreation Board _____
3. Planning Commission _____

(Any of items "A" through "E" may be voted upon separately at the request of any Board member.)

Motion to accept the recommendations: _____; 2nd _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Shorter** _____ **NEW**

President declares motion _____.

PRESENTATIONS/RESOLUTIONS

- A. Fairfield City School Based Health Center – Jeff Madden
- B. New Buildings Update – Tom Weiser

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Licensed

1. Resignations

- a. Colin Celek, Senior High, Pep Band, 50% (effective with the 2016-17 school year; for personal reasons)
- b. Jerome Funk, Senior High, Boys Swim Coach, 50% (effective with the 2016-17 school year; for personal reasons)
- c. Jerome Funk, Senior High, Girls Swim Coach, 25% (effective with the 2016-17 school year; for personal reasons)
- d. Kyle Smith, Freshman, Basketball Assistant, Boys (effective for the 2016-17 school year; for personal reasons)
- e. Terry Zornow, Senior High, Spanish (effective June 1, 2017; for retirement purposes)

2. Leaves of Absence

- a. Amy Hauer, Intermediate, Counselor (effective February 2, 2017 through February 24, 2017; for childrearing purposes)
- b. Mary MacKinnon, Central, 2nd grade (effective February 1, 2017 through the end of the 2016-2017 school year; for childrearing purposes)
- c. Benjamin Zoeller, Senior High, Social Studies (effective February 9, 2017 through February 17, 2017; for personal reasons)

3. Rescission from November 17, 2016 Board Meeting

a. Tonya Rose, North, RN

4. Employment

a. Extracurriculars 2016-17

Senior High

Craig Reed, Swim Coach, Boys, 50%

Freshman

Randal Sharrock, Basketball Assistant, Girls

b. Home Instructors

Emily McNamara

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$26.09 per hour, effective for the 2016-2017 school year.)

c. Substitute Teachers

Jodi Miller

Sarah Spurlock

(All recommendations are for the 2016-17 school year at a rate of \$87 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Shorter** _____ **NEW**

President declares motion _____.

B. Personnel -- Classified

1. Rescission of Termination from November 30, 2016 Board Meeting

a. Johnny Duncil, Sr. High, Custodian
(effective the end of the day November 30, 2016)

2. Resignations

a. Johnny Duncil, Sr. High, Custodian
(effective the end of the day December 1, 2016; per Agreement dated December 20, 2016)

3. Leaves of Absence

- a. Gina Hettesheimer, West, Food Service Assistant
(effective January 3, 2017 through March 1, 2017; extension of unpaid personal medical)
- b. Antoinette Solomon, North, Educational Assistant
(effective December 14, 2016 through January 14, 2017; extension of unpaid personal medical)

4. Employment

- a. Richard Dane, Central, Custodian
(effective January 23, 2017; for a replacement position)
- b. Eva Sharpshair, North, Educational Assistant
(effective January 13, 2017; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Shorter** _____ **NEW**

President declares motion _____.

C. Item for Board Discussion

1. Transportation and Start Times for the 2017-2018 School Year – Billy Smith and Tom Weiser
2. North Gilmore Road Dedication Plat – Tom Weiser
3. Program of Studies for 2017-2018 – Lani Wildow
4. Fairfield Township Compensation Agreement – John Clemmons

D. Other Items for Board Action

1. Recommend approval of O.A.P.S.E. Local #568 Memorandum of Understanding
2. Recommend approval of O.A.P.S.E. Local #727 Memorandum of Understanding
3. Recommend approval of contract with Worley Auctioneers to auction unused items from both Central Elementary and the Freshman School prior to the demolition of these buildings.
4. Authorize the Board President and Treasurer to execute the roadway dedication plat to the City of Fairfield for the east side of North Gilmore Road.

5. Recommend adoption of the following Resolution:

**RESOLUTION APPROVING A SCHOOL COMPENSATION AGREEMENT
WITH THE FAIRFIELD TOWNSHIP BOARD OF TRUSTEES AND WAIVING
RIGHTS TO CERTAIN NOTICE AND APPROVAL OF TAX INCREMENT
FINANCING EXEMPTIONS BY THE FAIRFIELD TOWNSHIP BOARD
OF TRUSTEES ON SPECIFIC REAL PROPERTY.**

BE IT RESOLVED, by the Board of Education of the Fairfield City School District as follows:

1. The School Compensation Agreement between the Fairfield City School District Board of Education and Fairfield Township Board of Trustees on file in the office of the Treasurer is hereby approved and the President and Treasurer are hereby authorized to execute the same on behalf of this Board.
2. Provided that the Fairfield Township Board of Trustees approves and executes the School Compensation Agreement before approving any TIF tax exemptions on the specific real property identified in the School Compensation Agreement, the Fairfield City School District Board of Education hereby waives its right to notice and approval of such exemptions under Ohio Revised Code Section 5709.73 as to the real property identified in the School Compensation Agreement only. This waiver of approval and notice shall have no application to any other real property located in Fairfield Township, Butler County, Ohio. This Board does not waive the prior notice of TIF tax exemptions under Ohio Revised Code Section 5709.83 which shall be provided by Fairfield Township.

Motion to accept the recommendations: _____; 2nd _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Shorter** _____ **NEW**

President declares motion _____.

ASSISTANT SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel Licensed

1. Employment

a. Extracurriculars 2016-17

Freshman

Kyle Smith, Basketball Assistant, Boys

Motion to accept the recommendations: _____; 2nd _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Shorter** _____ **NEW**

President declares motion _____.

TREASURER'S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meeting:

December 15, 2016 – Regular Meeting

B. Recommend approval of the financial reports for the month of December 2016.

C. Recommend approval of the 2016 - 2017 Amended Appropriations Resolution.

D. Recommend approval of the following donations:

1. A donation of six (6) American Heart Association CPR in Schools Kits valued at \$3,894 from Mercy Health to the Fairfield City School District.
2. A donation of \$500 from Chuck Riczko to the Fairfield City School District Academic Team.

Total donations for 2017: \$4,394.00

E. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
30263	Cell phone	Athletic Department
21549	Computer	District Office
21637	Printer	District Office
21779	Printer	District Office
22601	Computer	District Office
23086	Language Translator	District Office
30543	Printer	District Office
14307	Printer hub	High School
14310	Printer hub	High School
14314	Printer hub	High School
14334	Printer hub	High School
14345	Printer hub	High School
14351	Printer hub	High School
20681	Computer	High School
21451	Projector	Intermediate School
797	Propane buffer	Maintenance Department
4039	Toro push mower	Maintenance Department
7719	Propane burnisher	Maintenance Department
8404	Propane burnisher	Maintenance Department
8405	Propane buffer	Maintenance Department
28239	Cell phone	Maintenance Department
28253	Cell phone	Maintenance Department
21226	Projector	Middle School
15110	Smartdisk drive	Technology Department
19182	Computer	Technology Department
21155	Computer	Technology Department

21161	Computer	Technology Department
30217	Cell phone	Technology Department
31754	Cell phone	Technology Department
12470	Printer	West Elementary
12588	Printer	West Elementary
22754	Computer	West Elementary

- F. Recommend approval of the fiscal year 2018 Tax Budget that will be submitted to the Butler County Auditor's Office.
- G. Recommend approval of the following rates to be paid to seasonal and sporadic athletic workers, effective January 1, 2017:

Scorekeepers/Timers/Ticket takers:	\$28 per game
Site Managers:	\$60 per game
Bookkeeper:	\$150 per tournament

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Shorter** _____ **NEW**

President declares motion _____.

COMMITTEE REPORTS

- A. Legislative Update – Michael Berding
- B. Butler Tech – Michael Berding
- C. Planning Commission – Brian Begley

ANNOUNCEMENTS

The Board of Education hereby appoints T. David Burgess to serve as the designated referee for the Tyler Conrad hearing. (Original hearing date of January 5, 2017 is cancelled. Hearing will be rescheduled through mutual agreement by the parties.)

January 16, 2017 – Martin Luther King Day (No School)

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official 121.22 (G) (1)
 Court Action 121.22 (G) (3) – Pending or Imminent Litigation
 Collective Bargaining 121.22 (G) (4)
 Negotiations with other subdivisions regarding economic development assistance 121.22 (G) (8)

Motion to convene executive session: _____; 2nd _____

_____ Begley _____ Berding _____ Hare _____ Shorter _____ NEW

President declares motion _____.

President convenes executive session at _____ P.M.

President resumes regular meeting at _____ P.M.

ADJOURNMENT

Motion to adjourn: _____; 2nd _____

_____ Begley _____ Berding _____ Hare _____ Shorter _____ NEW

President declares motion _____.

President adjourns meeting at _____ P.M.